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## PROJECT REFERENCE

Date: \_\_\_\_\_

To: \_\_\_\_\_

Attn: \_\_\_\_\_

Re: \_\_\_\_\_

Alter Surety Group, Inc. is working with the above referenced account to develop a surety bond line. Your name was given as a reference for a job that was completed for your company. The information mentioned below is being requested in reference to that job. Please understand the information being provided is confidential.

Job Description

Project Amount

Completion Date

Please Rate the Quality of the completed work (check one)

Excellent       Good       Average       Poor

Were Subcontractors and Suppliers paid in a timely manner? (check one)

Yes  No       Is there an outstanding invoice? \_\_\_\_\_      How much? \_\_\_\_\_

Were Liquidated Damages Assessed? Y  N  If Yes, please state how much? \_\_\_\_\_

Did the project get completed on time? Y  N  If No, how long was it delayed? \_\_\_\_\_

Please rate the contractor: (check one)

Poor       Average       Good       Excellent

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Form Completed by: \_\_\_\_\_ Signature: \_\_\_\_\_